

### General English Courses

| Course Title  | Times       | Lessons | Hours | Fees per week<br>1 – 7 Weeks | Fees per week<br>8 – 19 Weeks | Fees per week<br>20+ Weeks |
|---|-------------|---------|-------|------------------------------|-------------------------------|----------------------------|
| Standard General English<br>(includes 30 minute break)  | 09.30-13.00 | 20      | 15    | £310.00                      | £290.00                       | £280.00                    |
| <b>Standard General English, morning lessons focus on reading, writing and grammar</b>              |             |         |       |                              |                               |                            |
| Intensive General English   | 09.30-15.30 | 30      | 22.5  | £380.00                      | £345.00                       | £320.00                    |
| <b>Intensive General English includes the above morning lessons plus afternoon fluency lessons.</b> |             |         |       |                              |                               |                            |

Maximum class size 14. Each lesson provides 45 minutes of tuition.

### Combined General English Plus Individual Tuition

| Course Title  | Lessons<br>per<br>week | Hours<br>per<br>week | Fees per<br>Week |
|---|------------------------|----------------------|------------------|
| AB25 – 20 lessons General English plus 5 individual lessons   | 25                     | 11.25                | £610.00          |
| AB30 – 20 lessons General English plus 10 individual lessons  | 30                     | 22.5                 | £890.00          |
| AB35 – 30 lessons General English plus 5 individual lessons   | 35                     | 26.25                | £680.00          |
| AB40 – 30 lessons General English plus 10 individual lessons  | 40                     | 30                   | £960.00          |
| <b>These are intensive courses combining General English in mixed nationality groups with specialised individual tuition classes. Begin any Monday.</b> |                        |                      |                  |

### Individual Tuition

| Course Title  | Lessons<br>per<br>week | Hours<br>per<br>week | Fees per<br>Week |
|---|------------------------|----------------------|------------------|
| B15 – 15 individual lessons   | 15                     | 11.25                | £930.00          |
| B20 – 20 individual lessons   | 20                     | 15                   | £1,190.00        |
| B30 – 30 individual lessons   | 30                     | 22.5                 | £1,680.00        |
| B40 – 40 individual lessons   | 40                     | 30                   | £2,110.00        |
| B5 – 5 individual lessons*  | 5                      | 3.75                 | £320.00          |
| B10 – 10 individual lessons*  | 10                     | 7.5                  | £625.00          |
| <b>*Only available when booked in addition to another course.</b>   |                        |                      |                  |
| <b>Courses begin on any Monday throughout the year except when the school is closed. If a Public Holiday falls on a Monday, individual tuition begins on a Tuesday and extra lessons are arranged to compensate. The minimum booking is one week.</b> |                        |                      |                  |

### Teen Programme 2018

#### Summer Teen Course (2<sup>nd</sup> July- 24<sup>th</sup> August)

| Course Title   | Times       | Lessons<br>per<br>week | Hours<br>per<br>week | Fees per<br>Week |
|--|-------------|------------------------|----------------------|------------------|
| All inclusive- Includes bus passes, lunch vouchers and excursions  | 13:15-16.30 | 20                     | 15                   | £390.00          |
| Course only  | 13:15-16.30 | 20                     | 15                   | £330.00          |
| <b>This Teen Programme combines morning supervised activities plus 20 lessons per week General English tuition in mixed nationality classes for students aged 14 – 17 years old. It runs for 8 weeks in the summer. All excursions are included at weekends.</b> |             |                        |                      |                  |

# Exam Preparation Courses

## Cambridge Examination Preparation Courses

| Cambridge Courses  | Times       | Start        | Finish      | Lessons per week | Hours per week | Fees per week |
|--|-------------|--------------|-------------|------------------|----------------|---------------|
| FCE - 10 Weeks   | 09.30-15.30 | 02 January   | 09 March    | 30               | 22.5 + 5       | £390.00       |
| FCE - 12 Weeks   | 09.30-15.30 | 19 March     | 08 June     | 30               | 22.5 + 5       | £390.00       |
| FCE - 12 Weeks   | 09.30-15.30 | 24 September | 14 December | 30               | 22.5 + 5       | £390.00       |
| CAE - 11 Weeks   | 09.30-15.30 | 02 January   | 16 March    | 30               | 22.5 + 5       | £390.00       |
| CAE - 11 Weeks   | 09.30-15.30 | 19 March     | 01 June     | 30               | 22.5 + 5       | £390.00       |
| CAE - 12 Weeks   | 09.30-15.30 | 17 September | 07 December | 30               | 22.5 + 5       | £390.00       |
| CPE - 10 Weeks   | 09.30-15.30 | 02 January   | 09 March    | 30               | 22.5 + 5       | £390.00       |
| CPE - 12 Weeks   | 09.30-15.30 | 26 March     | 14 June     | 30               | 22.5 + 5       | £390.00       |
| CPE - 12 Weeks   | 09.30-15.30 | 17 September | 06 December | 30               | 22.5 + 5       | £390.00       |
| <b>Cambridge Compact Preparation Courses – 4 week courses</b>  |             |              |             |                  |                |               |
| <b>FCE Compact</b>   | 09.30-15.30 | 12 February  | 09 March    | 30               | 22.5 + 5       | £390.00       |
|  | 09.30-15.30 | 14 May       | 08 June     | 30               | 22.5 + 5       | £390.00       |
|  | 09.30-15.30 | 30 July      | 23 August   | 30               | 22.5 + 5       | £390.00       |
|  | 09.30-15.30 | 19 November  | 14 December | 30               | 22.5 + 5       | £390.00       |
| <b>CAE Compact</b>   | 09.30-15.30 | 19 February  | 16 March    | 30               | 22.5 + 5       | £390.00       |
|  | 09.30-15.30 | 07 May       | 01 June     | 30               | 22.5 + 5       | £390.00       |
|  | 09.30-15.30 | 30 July      | 24 August   | 30               | 22.5 + 5       | £390.00       |
|  | 09.30-15.30 | 12 November  | 07 December | 30               | 22.5 + 5       | £390.00       |
| <b>CPE Compact</b>   | 09.30-15.30 | 12 February  | 09 March    | 30               | 22.5 + 5       | £390.00       |
|  | 09.30-15.30 | 21 May       | 14 June     | 30               | 22.5 + 5       | £390.00       |
|  | 09.30-15.30 | 12 November  | 06 December | 30               | 22.5 + 5       | £390.00       |
| <b>Cambridge Exam entry fee</b>  |             |              |             |                  |                | £195.00       |
| These are courses combining General English with specialised training for the Cambridge examination. 20 lessons of General English; 10 lessons Cambridge examination option class; 5 hours of supervised self-access study. One lesson is 45 minutes tuition. Total 27.5 hours per week (Exam fee not included). <b>Please check actual exam dates with us before you book your flights as some of the exam papers may be held in the week AFTER your course ends.</b> |             |              |             |                  |                |               |

## IELTS Preparation Course

| Course Title   | Times       | Lessons per week | Hours per week | Fees per week |
|--|-------------|------------------|----------------|---------------|
| IELTS Preparation + General English  | 09.30-15.30 | 30               | 22.5           | £390.00       |
| <b>20 lessons General English plus 10 lessons of specialised training for the International English Language Testing Service (IELTS). Total 30 lessons per week. Students must register for the IELTS exam directly – exam fees apply.</b> |             |                  |                |               |

## TOEFL Preparation Course

| Course Title  | Times       | Start     | Finish    | Lessons per week | Hours per week | Fees per week |
|---|-------------|-----------|-----------|------------------|----------------|---------------|
| TOEFL   | 09.30-15.30 | 13 August | 24 August | 30               | 22.5           | £395.00       |
| <b>20 lessons General English plus 10 lessons of specialised training for the Test of English as a Foreign Language (TOEFL). Total 30 lessons per week. Students must register for the exam directly – exam fees apply.</b> |             |           |           |                  |                |               |

## Specialist Courses

### English for Business

| Course Title         | Start       | Finish     | Lessons per week | Hours per week | Fees per week |
|----------------------|-------------|------------|------------------|----------------|---------------|
| English for Business | 02 January  | 12 January | 30               | 22.5           | £400.00       |
| English for Business | 26 February | 9 March    | 30               | 22.5           | £400.00       |
| English for Business | 30 April    | 11 May     | 30               | 22.5           | £400.00       |
| English for Business | 02 July     | 13 July    | 30               | 22.5           | £400.00       |
| English for Business | 30 July     | 10 August  | 30               | 22.5           | £400.00       |
| English for Business | 01 October  | 12 October | 30               | 22.5           | £400.00       |

Two week course for business professionals and students. General English 20 lessons per week plus 10 lessons per week Business English in a mini group (maximum class size 6 students for the Business English option). English for Business is also available as individual tuition or in closed groups, subject to availability.

### English for Medicine

| Course Title               | Start      | Finish     | Lessons per week | Hours per week | Fees per week |
|----------------------------|------------|------------|------------------|----------------|---------------|
| CM1 - English for Medicine | 02 January | 12 January | 30               | 22.5           | £400.00       |
| CM2 - English for Medicine | 02 July    | 13 July    | 30               | 22.5           | £400.00       |
| CM3 - English for Medicine | 16 July    | 27 July    | 30               | 22.5           | £400.00       |

Two week course for medical professionals or students in their clinical phase of study. Full time Medical English course. English for Medicine is also available as individual tuition or in closed groups, subject to availability. Minimum age 20.

### English for Teachers

| Course Title               | Start      | Finish     | Lessons per week | Hours per week | Fees per week |
|----------------------------|------------|------------|------------------|----------------|---------------|
| CTT1 English for Teachers  | 02 January | 12 January | 30               | 22.5           | £400.00       |
| CTT 2 English for Teachers | 26 March   | 06 April   | 30               | 22.5           | £400.00       |
| CTT3 English for Teachers  | 02 July    | 13 July    | 30               | 22.5           | £400.00       |
| CTT4 English for Teachers  | 16 July    | 27 July    | 30               | 22.5           | £400.00       |

Two week mixed-nationality course for teaching professionals. 30 lessons per week. 20 lessons Teaching Methodology plus 10 lessons Advanced language training per week. This course is for teachers of teens and adults and does not focus on primary teaching. English for Teachers is also available in closed groups, subject to availability. Please ask for further details.

### English for Law

| Course Title      | Start      | Finish     | Lessons per week | Hours per week | Fees per week |
|-------------------|------------|------------|------------------|----------------|---------------|
| LG1 Legal English | 02 January | 12 January | 30               | 22.5           | £400.00       |
| LG2 Legal English | 9 July     | 20 July    | 30               | 22.5           | £400.00       |
| LG3 Legal English | 23 July    | 03 August  | 30               | 22.5           | £400.00       |

Two week mixed-nationality course combining General English with specialised training for Legal English. 20 lessons General English plus 10 lessons specialised Legal English training per week. Maximum class size 6. Legal English course is also available in closed groups, subject to availability. Please ask for further details.

### English for Drama and Performance (14-17 year olds)

| Course Title          | Start   | Finish    | Lessons per week | Hours per week | Fees per week |
|-----------------------|---------|-----------|------------------|----------------|---------------|
| DR1 English for Drama | 16 July | 27 July   | 30               | 22.5           | £450.00       |
| DR2 English for Drama | 30 July | 10 August | 30               | 22.5           | £450.00       |

Two week mixed-nationality course combining General English with specialised training in Drama and Performance. 20 lessons General English plus 10 lessons specialised drama skills (Movement, Voice and Improvisation) training per week. Maximum class size 16. Our Drama English course is also available year round in closed groups, subject to availability. Please ask for further details. Optional extras available on request for groups.

NB. The first day of teaching in 2018 is on 03 January. The Oxford English Centre will be closed on the following dates: 30 March, 2 April; 7 and 28 May; 27 August. The Centre is closed for Christmas from 24 December 2018 and re-opens on 02 January 2019.

## Accommodation

| Options   | Description  | Fees per week |
|---|--|---------------|
| Homestay Adult occupancy  | Adult single occupancy 18 years +, Half board                    | £195.00       |
| Homestay En-suite*  | Homestay with a private bathroom                                 | £255.00       |
| Homestay Executive*   | Homestay with private bathroom and closer to school.             | £360.00       |
| Homestay Teen Single occupancy  | Teen single room occupancy (max age 17 years)                    | £215.00       |
| Homestay Teen Twin occupancy  | Teen Twin share occupancy (max age 17 years)                     | £190.00       |
| Homestay includes: Bed, breakfast and evening meal each day plus lunch on a Saturday and Sunday.<br>Homestay arrival on a Sunday and depart homestay Saturday morning. £30.00 per extra night - to be booked in advance.<br><b>*Homestay En-suite and Homestay Executive are subject to availability.</b> |  |               |
| Summer Adult Residence  | Self catering residence for 18 years +                           | £260.00       |
| Hotel and B&B   | Subject to availability. The school can advise on accommodation. |               |

## Airport Transfers

| Options                       | Description                          | Fees per week |
|-------------------------------|--------------------------------------|---------------|
| London Heathrow               | Private one way transfer             | £160.00       |
| London Gatwick/Stansted/Luton | Private one way transfer             | £190.00       |
| Other destinations            | Please contact the school for prices |               |

## Registration Fee

|   |        |
|---|--------|
| Course Registration Fee (one-off fee chargeable for your first enrolment) | £95.00 |
|---|--------|

## Course Deposit

|  | Fees    |
|--|---------|
| Course, accommodation deposit and registration fee | £500.00 |
| Balance due 4 weeks before course begins           |         |

|  | Fees    |
|--|---------|
| Course only deposit and registration fee (no accommodation required) | £300.00 |
| Balance due 4 weeks before course begins                             |         |

## Conditions of Enrolment

- Each lesson provides 45 minutes of tuition.
- EU/EEA students - the school cannot reserve a course place or accommodation until the registration fee and deposit have been paid. The remaining balance is due 4 weeks before the course begins. If accommodation has been requested, the school will provide accommodation details once the full fees have been received. Please inform the school and allow 7 days for the homestay confirmation.
- Students who require a visa to study - the school cannot reserve a place or accommodation until the full course fees have been paid. If accommodation has been requested the school will provide accommodation details once the visa has been granted. Please inform the school and allow 7 days for the homestay confirmation.
- Cancellation: If you cancel before the course start date, the school will refund fees paid in advance minus the registration fee and any expenses. Once a course has started, refunds will be considered at the discretion of the school or a course credit issued. We strongly recommend all students to purchase travel insurance before travelling to the UK in case of accident, illness or bereavement. You should arrange this yourself or through the school before travelling to the UK.
- The Registration fee will not be refunded unless the course for which you apply is full.
- If for any reason you are refused a visa to enter the UK to study your fees will be refunded once any expenses (e.g. bank charges) have been deducted and the school has received a copy of the visa refusal letter. The registration fee is non-refundable.
- Disclaimer: Please note that any contract you have with the school will be void if it proves you do not have/or lose your leave to remain in the UK. Any contract with you will be void if you enter the UK on a visa that is not valid for study. If you do not obtain a visa that entitles you to study, The Oxford English Centre is not allowed to deliver your course and our standard cancellation conditions will apply. It is your responsibility to check the correct visa procedures before you travel.
- Please choose your course carefully. The school tries to be flexible to meet the needs of our students but it is not always possible to change course on demand.
- Classes may be held at alternative locations and/or lessons times may change at the discretion of the school.
- Students must be 16 years of age prior to arriving in the UK, except for the Summer Teen Course where the minimum age is 14 years old before arriving in the UK.
- All payments should be made in UK Pounds Sterling (GBP). Payments can be made by bank transfer, cash, credit or debit card. If paying by bank transfer the student is responsible for all bank charges in your home country and the UK. Copies of bank transfer receipts should be emailed to The Oxford English Centre for all payments made.
- The school reserves the right to alter the fees as circumstances demand.
- All course and accommodation fees are per week.
- As part of our customer care policy The Oxford English Centre will try to resolve any problems or misunderstandings that arise before they become complaints. If you are unhappy with any part of the school's service please let us know immediately via any member of staff in the Reception Office. If for any reason we are unable to deal with a complaint to your satisfaction, we will refer you to the formal procedures operated by English UK.

## Payment Methods:

| Payments can be made by Cash, Debit or Credit Card or by Bank Transfer (GBP) |   |
|--|---|
| Oxford English Centre Bank Details   |   |
| Bank:  | Barclays Bank, 27 <sup>th</sup> Floor, 1 Churchill Place, London, E14 5HP |
| Swift Code/BIC Code:   | BARC GB22   |
| Bank Sort Code:  | 20 65 63  |
| Account Number:  | 33534324  |
| IBAN Code:   | GB25 BARC 2065 6333 534324  |

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